

FORWARD PLAN OF AGENDA ITEMS FOR ALL HERTFORDSHIRE POLICE AUTHORITY COMMITTEES UP TO DECEMBER 2011

Set out below is a list of all items which will be considered by our committees until December 2011. These items may change over time and we do keep the website updated.

Between now and February, the Police Authority will be undertaking two of its most important functions:

1. Agreeing the policing priorities in Hertfordshire, which are published in the Policing Plan next April and will set the strategic direction for the Force. The Authority's Policy and Planning Committee will lead on this work, which will be informed through public and stakeholder consultation. The dates of these Committee meetings are listed below.
2. Considering the amount of money that can be provided for policing in the County. This includes deciding on the policing precept increase for next year - the amount of Council Tax paid for policing by Hertfordshire residents. The main financial work is undertaken by the Authority's Resources Committee, dates below.

Members of the public are welcome to attend any of our meetings. They may also put forward questions to the Authority 5 working days in advance of the meeting. For further details, please contact Julia Harries, details below.

We would be delighted to receive views from members of the public on these important issues. Please email:

sally.patient.hpa@herts.pnn.police.uk

or write to the Authority at Hertfordshire Police Authority, FREEPOST ANG 6281, Hertford, SG13 8YS

If you would like to receive copies of any reports, or require any information about any of the issues listed below, please contact Julia Harries, Committee and Members' Services Manager, on Tel: 01992 555651, or by email:

julia.harries.hpa@herts.pnn.police.uk

AUDIT COMMITTEE FORWARD PLAN 2011

Friday 18 March - 10.30am - Committee Room B

2010/11 External Audit Plan
Audit Planning 2011/12
Proposed internal audit plan for 2011/12
Police Authority Risk Register Part 1 and 2
Constabulary Risk Register Part 1 and 2
Internal Police Authority Audit Report

Monday 27 June - 10.30am - Ashbourne Room

Draft Annual Governance Statement 2010/11
Statement of Accounts 2010/11
Police Authority Risk Register
Treasury Management - end of year report for 2010/11
Chief Internal Auditor's Annual Report for 2010/11

Wednesday 28th September - 2.00pm - Ashbourne Room

External Audit:
Annual Governance Report 2010/11 and Audit Progress
Audit Fee Letters
Progress Report on the External Audit for 2011/12
Internal Audit:
Audit Committee Self-Effectiveness Review - annual report
Internal Annual Report 2010/11
Constabulary:
Final Statement of Accounts 2010/11
Letter of Representation 2010/11
Constabulary Risk Register Part 1 and 2
Police Authority:
Police Authority Risk Register Part 1 and 2

Friday 25th November - 2.00pm - Ashbourne Room

Annual Audit Letter
Progress in Delivering the 2010/11 Audit Plan
Treasury Management - mid year report up to September 2011
Police Authority Risk Register Part 1 & 2

FULL AUTHORITY FORWARD PLAN 2011

Wednesday 16 February - 10.00am (Budget) - Committee Room B

Items for Note:

Minutes of Committees

Decisions taken under Delegated Powers

Items for Decision:

APA membership

Independent Member Appointments?

Revisions to Standing Orders, if any?

Treasury Management Strategy 2011/12

Full Budget Report

Setting of Precept Level:

i) Precept Consultation

ii) Information on Precept Capping

iii) Revenue & Capital Budget 2011/12

iv) Treasurer's statement on capping of reserves

Police Reform and Social Responsibility Bill

Police Authority Business Plan/Transition Plan

Graphics/Print Business Case and Section 23

Policing Plan 2011/14

Police Authority Risk Register Part 1 and 2

Operational Matters - Part 2

Friday 27 May 2010 - 10.00am (AGM) - Committee Room B

Election of Chair/Vice Chair

Appointments to Committees and PALs

Annual report of Hertfordshire Police Authority

Summary review of past year Topic Group activity and its main outcomes

Imagery Business Case?

Minutes of Committees

Decisions taken under delegated powers

Operational matters - Part 2

Friday 22 July 2010 - 10.00am - Committee Room B

Minutes of committees

Delegated Decisions

Operational Matters – Part 2

Treasury Management - end of year report for 2010/11

Friday 16 September 2010 - 10.00.am - Committee Room B

Delegated Decisions

Police Authority Risk Register Part 1 and 2

Operational matters – Part 2

Friday 18 November 2010 - 10.00am - Committee Room B

Annual review of PAVS

Minutes of Committees

Delegated Decisions

Operational matters – Part 2

Treasury Management - mid year performance report up to September 2011

COMMUNITY ENGAGEMENT COMMITTEE FORWARD PLAN 2011

Friday 14 January - 10am - Committee Room B

Citizen Focus: Headlines

Engagement and Consultation

Review of the Authority/Constabulary Joint Engagement and Communications Strategy

Public Reassurance and Diversity

Partnership Working - report from Police Authority Lead Members and Crime and Disorder Update

Professional Standards - 6 monthly report (include minutes of meetings as an appendix)

ICV scheme 6 Month update report

Prevent Strand of Contest

Equality Standard

Policing Plan target 4.6 - Provide effective support for Neighbourhood and other Watch activities.

Policing Plan target 5.3 - Achieve at least 90% satisfaction with the overall service provided to victims of road traffic collisions.

Community Safety Unit - Presentation

Programme 2015 -

- Revised arrangements for community safety units (support mechanisms for SNTs re licensing, ASB, NHW)
- Safer Neighbourhood Team resourcing review - to review how SN resources should be distributed across the County
- Revised proposals for dealing with youth engagement including young offenders
- Revised proposals for providing front enquiry office provision

Neighbourhood Watch

Community Safety Reviews

Volunteers

Authority / Constabulary Joint Engagement & Communications Strategy

Custody Staffing Levels

Friday 8 April - 10am - Committee Room B

Citizen Focus:

(a) Policing Pledge

(b) Headlines

Update report on progress with Constabulary Action Plan to address all issues raised by HMIC Inspection of Anti Social Behaviour

Engagement and Consultation

Public Reassurance and Diversity

Partnership Working – oral report from Police Authority Lead (PAL) members and Crime and Disorder Update

Professional Standards:

Equality Standard

Neighbourhood Priorities (Role of PALs) review of Broxbourne Trian

Friday 1 July - 10.00am - Committee Room B

Independent Custody Visitors (ICVs) Update

Citizen Focus:

(a) Headlines

Public Reassurance and Diversity -

Partnership Working and Community Safety Partnerships Update

Update on ICV Scheme & Animal Welfare Scheme

Professional Standards: 6 monthly report

Equality Standard

Prevent Strand of Contest - update

COMMUNITY ENGAGEMENT COMMITTEE FORWARD PLAN 2011

Friday 2 December - 10.00am - Committee Room B

Citizen Focus – Policing Pledge and Headlines

Engagement and Consultation

Partnership Working - report from Police Authority Leads (PALs) and crime and disorder update

Professional Standards - 6 monthly report (include minutes of meetings as an appendix)

Public Reassurance and Diversity

HUMAN RESOURCES COMMITTEE FORWARD PLAN 2011

Friday 4 March - 10am - Ashbourne Room

Health & Safety Annual Report
Disability Issues
PDR - Performance and Roll Out for 2011/12
Fairness at Work Data and Analysis
Human Resources Data Report
Part 2 Employee Claim Settlement
Police Authority Appeals
Police Authority Involvement in legal Settlements
Programme 2015 - Proposals for revised methods of initial recruit training
Winsor Report

Friday 10 June - 10.00am - Ashbourne Room

People data and performance against policing plan targets
Performance against sickness absence target
Learning and development plan 2011/12
Employment Tribunals
Workforce Plan 2011/12

Friday 23 September - 10.00am - Ashbourne Room

Performance against Sickness Absence Target
Human Resources Data Report
Fairness at Work Tribunals
Identify issues for consideration in Policing Plan
Update on progress with Frontline Performance Management Topic Group Recommendations - PDR processes

Friday 9 December - 10.00am - Ashbourne Room

People data and performance against Policing Plan targets
Special Priority Payments – 2012
Employment Tribunals
Performance against Sickness Absence Target

**EASTERN REGION COLLABORATION COMMITTEE FORWARD PLAN
2011**

POLICY & PLANNING COMMITTEE FORWARD PLAN 2011

Friday 21 January - 2pm - Ashbourne Room

Members' Allowance Scheme
Policing Plan 2011/14
Results of Consultation and issues raised by other committees
Oral update on Collaboration
Forward Plan
Roads Policing Unit - Business Case
Section 23 agreement - CT&DE
Section 23 agreement - Firearms Licensing
Section 23 agreement - Procurement

Friday 28 January - 2pm - Ashbourne Room

Policing Plan 2011/14
Forward Plan

Friday 13 May 2010 - 2pm - Ashbourne Room

Production of Hertfordshire Police Authority's Annual Report 2011/14 and Local Policing Summary
Review of Policing Plan Progress
Scrutiny of Policing Plan Target 5.4 - Ensure readiness for the 2012 Olympics and report on the wider impact on the county of the necessary planning and preparation - referred from PPC on 10 Sept 2010
Oral Update on Collaboration
Future Agenda Items

Friday 20 May 2010 - 2.00pm - Ashbourne Room

Hertfordshire Police Authority's Annual Report 2011/14 and Local Policing Summary
Future Agenda Items

Monday 4 July 2010 - 2.00pm - Ashbourne Room

Future Agenda Items
Oral Update on collaboration

Friday 9 September 2010 - 2.00pm - Ashbourne Room

Oral Update on Collaboration
Future Agenda Items

Friday 11 November 2010 - 2.00pm - Ashbourne Room

Local Policing Summary Review of 2011 - Publication and Proposals for 2012
Oral Update on Collaboration
Future Agenda Items

RESOURCES COMMITTEE FORWARD PLAN 2011

Friday 14 January - 2.00pm - Ashbourne Room

Revenue and Capital Monitoring 2010/11
2010/11 Budget Monitor
Budget 2011/12 - Savings, Investment and Capital
Public Access and Visibility (PAVs) Update and Proposals
Treasury Management Strategy
Collaboration Business
Scrutiny of Policing Plan Target 7.5 - Ensure the implementation of the Constabulary's energy conservation and wider sustainability programmes
Rationalising Estates Proposals

From 16th December:

2011/12 Budget - Settlement and Standstill
Treasury Management Update
Public Access and visibility strategy (PAVS) Update
2010/11 Efficiency Plan Update

Monday 7 February - 10am - Ashbourne Room

2011/12 Draft Full Budget
Domestic Budget
Treasury Management Strategy for 2011/12 plus the quarterly performance for the quarter ending December 2011
Collaboration Business

Wednesday 18 May - 10.00am - Ashbourne Room

Provisional revenue and capital outturn for 2011/12
Presentation on budget planning for 2011/12
Communications Strategy – financial case
Public Access and Visibility (PAVs) Review to include western area, custody provision and historical comparison of property portfolios
Collaboration Business
2010/11 Budget Monitor
Treasury Management - quarterly report for quarter ending June 2011

Friday 8 July - 10.00am - Ashbourne Room

Prudential outturn indicator 2010/11
Efficiency Plan Outturn 2010/11
PAVs Update
Financial and contract regulations annual review
Collaboration Business

Wednesday 7 September - 10.00am - Ashbourne Room

Provisional Revenue and Capital Monitor 2011/12
2011/12 Budget Update – presentation
Treasury Management quarterly report for quarter ending June 2011
Public Access and Visibility Strategy (PAVS):
Collaboration Business

RESOURCES COMMITTEE FORWARD PLAN 2011

Wednesday 19 October - 10.00am - Ashbourne Room

Budget options, to include Herts Area Review Programme
Domestic Budget
Rules on Governing Capital Finance
Revised Investment Strategy
Energy Conservation
Public Access Visibility Strategy (PAVS) update
Police Authority Inspection Report
Collaboration Business

Friday 16 December - 10.00am - Ashbourne Room

2011/12 Budget and Medium Term Forecast Update
Treasury Management Quarterly Report for quarter ending September 2011
Public Access and visibility strategy (PAVS) Update
Collaboration Business

SCRUTINY COMMITTEE FORWARD PLAN 2011

Friday 28 January - 10am - Committee Room B

Performance Highlights and Risks - presentation
Recent Topical Issues - verbal input from members

Topic Group Plan, update on Anti Social Behaviour Topic Group (AW), final report of Missing Persons Topic Group
ANPR Topic Groups Recommendations - consider progress regarding the development area identified in the Chief Constable's review of ANPR (dated March 2009). Also review the cost effectiveness of ANPR and its performance nationally (currently inconclusive)

Scrutiny of Policing Plan Targets:

- 1.3 - No increase in Hertfordshire's low level of total crime per head of population
 - 5.2 - Work with partners to reduce the number of people killed and seriously injured in road traffic collisions with particular emphasis on keeping young people safe on our roads.
 - 1.4 - Tackle and respond appropriately to business crime, to include reference to charity, and smaller independent, shops and fraud
- Roads Policing
Safety Camera Partnership
HMIC report, 'Stop the Drift' and Herts response to it
Future Agenda Items

Friday 25 March - 10am - Committee Room B

Performance Highlights and Risks - presentation
Recent Topical Issues - verbal input from members, update on closure of OSB for maintenance
Topic Group Plan, Final report of Domestic Violence Topic Group.
Report on County Community Safety Unit
Scrutiny of Policing Plan Targets:

- 3.7 - Continue to reduce the number of outstanding failure to appear at court and community penalty breach warrants.
 - 3.8 - With partners, combat the supply of Class A drugs and address illegal drug use.
- Bedfordshire and Hertfordshire Scientific Services Unit
Bedfordshire and Hertfordshire Dog Unit
Future Agenda Items

Wednesday 25 May - 10am - Committee Room B

Performance Highlights and Risks - presentation
Recent topical Issues – verbal input from members
Topic Group Update
Reporting and Scrutiny of Policing Plan Targets – timetable and performance indicators for the year
Hertfordshire Police Authority's Annual Report 2011/14 and local policing summary
Bedfordshire and Hertfordshire Firearms Support Unit
Future Agenda Items

Friday 22 July - 2pm - Committee Room B

Performance Highlights and Risks – presentation
Recent topical Issues - verbal input from members
Topic Group Update
Monitor the Implementation of Topic Group Recommendations
Dogs
Firearms
Future Agenda Items

SCRUTINY COMMITTEE FORWARD PLAN 2011

Friday 30 September - 10am - Committee Room B

Performance Highlights and Risks – presentation
Recent topical Issues - verbal feedback from members
Topic Group Update
Bedfordshire and Hertfordshire Civil Contingencies and Public Order Planning Unit
Future Agenda Items

Friday 25 November - 10am - Committee Room B

Performance Highlights and Risks – presentation
Recent topical Issues - verbal feedback from members
Topic Group Update
Effectiveness of the Constabulary's data Access Project for linking of datasets from the IT systems of the local NHS Trusts, CSF Social Services, CSF Education and the Constabulary.
Future Agenda Items

Complaints & Professional Standards Sub-Committee Forward Plan 2011

Wednesday 12 January - 4.00pm - Leahoe House

Report of Complaints File Reading - Report of the Chief Executive
Quarterly Report on Professional Standards - Report from JPSP
IPCC Performance Indicators - Report from JPSP
Agree next File Reading topics - no report
Agree Persistent Complainants Policy and Procedures - Report of the Chief Executive
Part 2 - Outcome of Drug Testing Procedures - report from JPSP

Wednesday 27 April - 2.00pm - Leahoe House

Report of Complaints File Reading - Report of the Chief Executive
Quarterly Report on Professional Standards - Report from JPSP
Agree next File Reading topics - no report
Summary Report of Complaints made against Chief Officers - Report of the Chief Executive
Summary Report of Intervention Requests - Report of the Chief Executive
Part 2 - Outcome of Drug Testing Procedures - report by JPSP

Wednesday 20 July - 10.00am - Leahoe House

Report of Complaints File Reading - Report of the Chief Executive
Quarterly Report on Professional Standards - Report from JPSP
Agree next File Reading topics - no report
Outcome of mystery shopper checks - verbal report by JPSP
Part 2 - Outcome of Drug Testing Procedures - report by JPSP

Friday 21 October - 10.00am - Leahoe House

Report of Complaints File Reading - Report of the Chief Executive
Quarterly Report on Professional Standards - Report from JPSP
Agree next File Reading topics - no report
Summary Report of Complaints made against Chief Officers - Report of the Chief Executive
Summary Report of Intervention Requests - Report of the Chief Executive
Part 2 - Outcome of Drug Testing Procedures - report by JPSP

Standards Committee Forward Plan 2011

Tuesday 13 September - 10.00am - Leahoe House (AGM)

Election of Chair