

**PART 1 MINUTES OF THE HERTFORDSHIRE POLICE AUTHORITY
MEETING HELD ON FRIDAY 17 JULY 2009 AT COUNTY HALL,
HERTFORD**

PRESENT

Stuart Nagler (Chair), Brenda Griffiths, Kevin McGetrick, Richard Smith (Vice Chair), Bengie Walden, Sue Warman, Anne Wright, Sarah Coffey, Chris Kitchin, Keith Emsall, Ron Tindall, Derek Scudder

Hertfordshire Police Authority Officers present:

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| Julia Harries | Committee and Members' Services Manager |
| Sally Patient | Communications Manager |
| Brian Pereira | Performance and Operations Manager |
| Sarah Pickup | Treasurer |
| Emma Reed | Members' Services Officer |
| Andrew White | Chief Executive |

Hertfordshire Constabulary Officers present:

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| Peter Knight | Firearms Training Inspector |
| Ross Little | Constable |
| Steve Ottaway | Chief Superintendent, Operational Support, Collaboration |
| Frank Whiteley | Chief Constable |
| Mat Wood | Constable |

At the start of the meeting Mat Wood and Ross Little gave a presentation on an incident involving TASER deployment. They were thanked for their informative presentation.

1. APOLOGIES FOR ABSENCE

Apologies were received from Clare Berry, Sally Newton, Robert Gordon, Nigel Brook, David Lloyd and Simon Parr

2. DECLARATION OF INTERESTS

None

3. MINUTES

RESOLVED

That the Part 1 minutes of the meeting held on Friday 26 June 2009 were confirmed by the Authority as an accurate record and signed by the Chair.

4. CHAIR'S ANNOUNCEMENTS

The Chair announced that Hertfordshire Constabulary had won the prestigious award, CIPD Recruitment Marketing Awards 2009 with its successful and innovative campaign to recruit voluntary police officers. The judges agreed the campaign was stunning and worked on all levels.

The Authority congratulated PC Arron Worbey who was presented after the ACPO conference with The Royal Humane Society Police Medal for his bravery during a shooting incident in Letchworth in August 2007. PC Worbey, despite being off-duty at the time, safely took control of a loaded gun and prevented further injuries occurring. He also administered first-aid at the scene. In addition, PC Worbey also won the South East Region Police Bravery Award.

The Chair also announced that the next edition of the Police Review will run a story about Hertfordshire and Bedfordshire merger. The Chair stated that a factual neutral response had been made and a corresponding message put out to all staff and officers.

The Chief Constable announced that the recent British Crime Survey results showed that Hertfordshire had achieved a Single Confidence Measure of 53%.

The Communications Manager announced that the Authority was to receive £115,000 to assist with the funding of the new Home Office requirement for quarterly survey work on the Single Confidence Measure

5. QUESTIONS

None

6. PUBLIC PETITIONS

None

ITEMS FOR DECISION:

7. DELIVERY OF POLICE AUTHORITY ENGAGEMENT AND COMMUNICATIONS STRATEGY

The Chair informed the Authority that this item had been withdrawn and will be reported to the next Community Engagement Committee following discussions with Constabulary officers.

8. MEMBER REVIEW

The Chair advised that this item had been withdrawn as it had been considered by the recent Policy and Planning Committee who had agreed the immediate introduction of a member development system.

9. REVIEW OF WAYS OF WORKING

The Authority considered a report setting out the options to members following the consultation on the revised ways of working.

RESOLVED

The Authority decided:

- That there should be an increase in member resources dedicated to Complaints File Readings.
- That, in general, the Committee Chairs would take responsibility for lead member type issues either directly or by deputing a member of their committee as and when required.
- That the Chair and Chief Executive would review whether a small number of permanent lead members were still required taking into account findings from the Authority's self assessment work.
- That, when any member undertakes work as a lead on a temporary or permanent basis, it is vital that there is dissemination of information and feedback to all members.

10. NOMINATIONS TO OUTSIDE BODIES

The Authority considered a report proposing the formalisation of the nomination of Police Authority members to outside bodies.

RESOLVED

- That the Constabulary's Pay and Performance Board is under the remit of Human Resources Committee and therefore this Committee would decide on the two required representatives.
- That the Chair and Chief Executive would email members for volunteers for a DEF lead member.
- That the Chief Executive would email members, explaining the regional policy network roles for the APA, so that members could consider whether they wished to put themselves forward to the October meeting of the Eastern Region Joint Statutory Committee.

11. ACTION PLANNING FROM THE POLICE AUTHORITY SELF ASSESSMENT WORKSHOPS

The Authority considered a report setting out whether a small group should be established to take forward action planning to address necessary improvement areas identified through the member self assessment process.

RESOLVED

The Authority agreed that a small group of 3 members (Kevin McGetrick, Sally Newton and Sue Warman) should be established. This group of three members will work with the Chief Executive and report back following the summer break.

12. PROPOSED REVISION OF STANDING ORDERS

The Authority considered a report setting out the revised Standing Orders.

RESOLVED

- The Authority agreed to remove the following paragraph from the Terms of Reference of the Human Resources Committee, *'To arrange for the appointment of the Authority's independent members subject to regulations and the involvement of the Home Secretary and to have an oversight of all administrative work associated with such appointments.'*
- It was also agreed that the Chief Executive would write a report for the next Police Authority meeting on the options for the independent member recruitment process.

13. MINUTES OF COMMITTEES

RESOLVED

That the minutes as circulated were noted.

14. DECISIONS TAKEN UNDER DELEGATED POWERS

The Authority considered a report with all the decisions taken by the Chief Executive under the Scheme of Delegation to Officers 3(e).

RESOLVED

The Authority agreed that more details regarding this claims settlement should be emailed to Human Resources Committee members and committee members should be kept informed of any related issues.

15. BUSINESS CASE AND SECTION 23 AGREEMENT FOR FORMATION OF A JOINT BEDFORDSHIRE POLICE AND HERTFORDSHIRE CONSTABULARY CIVIL CONTINGENCIES AND OPERATIONAL PLANNING UNIT (INCLUDING SEARCH)

The Authority considered a report on the formation of a Joint Bedfordshire Police and Hertfordshire Constabulary Civil Contingencies and Operational Planning Unit (including search).

RESOLVED

The Authority agreed the business case and approved the formal section 23 agreement.

Chair